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30 DEC 1960

MEMORANDUM FOR : (See Distribution)
SUBJECT : OXCART Action Items

1. As a result of a DPD review meeting held 23 December 1960 the following action items were noted for implementation as indicated:

a. Operations:

Prepare an integrated OXCART operations planning bar-chart. Base site plan inputs will be provided by the Development Branch, DPD.

b. Operations:

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Conduct final Headquarters review of the Base-site Operations Building plan. The plan will be reviewed prior to 15 January 1961 with the Base site Project Engineer and [REDACTED] Engineer. Thereafter, detailed design plans will be prepared.

c. Administrative Branch/Personnel:

(1) Compile Technical Representative contract provisions for the Base site.

(2) Convene a meeting by 21 January 1961 with Contractor Representatives for the purpose of briefing them on Base site Tech-rep contract provisions.

d. Administrative Branch/Personnel:

Consolidate suggested OXCART base site T/O changes and review with the Acting Chief, DPD, by 7 January 1961.

e. Development Branch/Materiel Branch:

(1) Convene, prior to 10 January, a meeting at Project Headquarters with Perkin-Elmer and Eastman-Kodak Representatives to review and finalize plans for the camera/processing building at the Base site.

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(2) Meet with Base Site Project Engineer and [REDACTED] to review camera/processing building plans prior to release for the preparation of detailed design plans.

f. Development Branch/Operations Branch/Materiel Branch:

After approval of an accelerated test phase concept, coordinate plans for engine spare parts procurement program to meet test phase objectives.

g. Materiel Branch/Development Branch:

The Air Force will procure special fuel for the OXCART vehicle. In conjunction with Colonel Geary, convene a meeting with Pratt & Whitney and Lockheed representatives prior to 15 January 1961 to review fuel requirements and procurement and delivery schedule.

h. Materiel Branch:

Conduct a survey to determine what railhead near the Base site will be used as the terminus for fuel deliveries. Also, develop plans for fuel truck requirements and deliveries to the Base site.

i. Development Branch/Materiel Branch:

After accelerated test program plans are finalized, determine the impact of increased contractor personnel requirements on Base site facilities and revise requirements accordingly. Coordinate revisions with the Base site Project Engineer.

j. Materiel Branch/Development Branch:

Review Base site hangar plans with Lockheed and the Acting Chief, DPD, for the purpose of finalizing requirements and the release of plans to the Base site Project Engineer and [REDACTED]. This should be done prior to 15 January.

k. Operations:

Compile recommendations on a runway approach lighting system for the Base site.

l. Development:

Ascertain exploitation equipment concept and requirements of PIC/Eastman Kodak.

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2. Pending Items:

a. Administrative Branch:

Preparation of a staff paper on the Base site cost of living or station allowance problem.

b. Communications Branch/Development Branch:

(1) Prepare communications building lay-out plan for Base site.

(2) Investigate the feasibility of installing a land-line cable (GPE) between [REDACTED] site for communication purposes. (In the past Bell Telephone Co. would not handle GPE cable).

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[REDACTED]
(JOHN PARANCOSKY
Chief, Development Branch
DPD-DD/P

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